

CHAPTER 101

GENERAL INFORMATION

A. PURPOSE

This Regulation prescribes policies and procedures and assigns responsibilities for performing traffic management functions initiated or sponsored by DoD activities.

B. POLICY

U.S. Transportation Command (USTRANSCOM), in conjunction with the Services and theater commands, will provide technical direction and supervision over all traffic management functions incident to DoD passenger, cargo, mobility, and personal property movements within the Defense Transportation System (DTS) during peace and time of war.

C. INDIVIDUAL MISSIONS. ROLES, AND RESPONSIBILITIES

1. Office of Assistant Deputy Under Secretary of Defense for Transportation Policy shall:

a. Establishes and oversees implementation of policy for effective and efficient use of DoD and commercial transportation resources.

b. Chairs the DoD Transportation Policy Council, which provides a forum for coordinated review of DoD transportation policies, systems, and programs.

2. Service Secretaries shall:

a. Assign Military Traffic Management Command (MTMC), of the Department of the Army; Military Sealift Command (MSC), of the Department of the Navy; and Air Mobility Command (AMC), of the Department of the Air Force, in time of peace and in time of war, to USCINCTRANS as Transportation Component Commands (TCCs) under USCINCTRANS' combatant command.

b. Assign all common-user transportation assets of the military departments to USCINCTRANS' combatant command, except for those Service-unique or theater-assigned transportation assets.

c. Organize, train, and equip forces for assignment to USCINCTRANS.

d. Program and budget for the organizing, training, and equipping of forces for assignment to USCINCTRANS.

e. Administer and contract for commercial travel office (CTO) services per DoD Instruction 4500.42.

f. Military Departments under Service Secretaries are responsible for the resourcing and managing their transportation programs, which includes base transportation operations, and issuing applicable supplemental policy, procedures, and traffic management guidance in support of those operations.

3. Chairman of the Joint Chiefs of Staff (JCS) shall:

a. Submit as necessary to the SECDEF, after coordination with the Under Secretary of Defense for Acquisition, USCINCTrans and such other officials as may be appropriate, for approval:

(1) Any needed changes to procedures for submission of transportation movement requirements to USCINCTrans.

(2) Any changes to the transportation movement priority system necessary to ensure its responsiveness to the commanders of the unified and specified commands and other DoD Components requiring transportation services.

b. After appropriate coordination, recommend to the SECDEF for approval, forces for assignment to USCINCTrans, in accordance with 10 U.S.C. 162.

4. Commander in Chief, U.S. Transportation Command (USCINCTrans) will:

a. Execute the mission to provide air, land, and sea transportation for the DoD, both in time of peace and in time of war.

b. Exercise combatant command (COCOM) of the Military Traffic Management Command (MTMC) of the Department of the Army, the Military Sealift Command (MSC) of the Department of the Navy, and the Air Mobility Command (AMC) of the Department of the Air Force, in time of peace and in time of war.

c. Exercise COCOM of all transportation assets of the military departments except for Service-unique or theater-assigned transportation assets.

d. Be the DoD single manager for transportation, other than Service-unique or theater-assigned transportation assets.

e. Provide management support for Service-unique *or* theater-assigned transportation assets when agreed by USCINCTrans and a Service Secretary or a commander of a unified command, or when directed by the Secretary of Defense (SECDEF).

f. Submit as necessary to the SECDEF, through the Chairman of the Joint Chiefs of Staff (CJCS), the Under Secretary of Defense for Acquisition, and such other officials as may be appropriate, for approval any changes to transportation, fiscal, procurement, or other DoD policies that may be appropriate to implement this directive.

g. Establish and maintain relationships between the DoD. and the commercial transportation industry to develop concepts, requirements, and procedures for the Contingency Response (CORE) Program, the Civil Reserve Air Fleet (CRAP), and the Sealift Readiness Program (SRP). Any procedure so developed shall take effect upon approval by the SECDEF.

h. Act as the DoD single manager for transportation, other than Service-unique or theater-assigned transportation assets. USTRANSCOM will align traffic management and transportation single manager responsibilities to achieve optimum responsiveness, effectiveness, and economy, both in time of peace and in time of war.

i. Provide air, land, and sea transportation as the DoD single manager for transportation and shall perform such additional functions as outlined below:

(1) Exercise COCOM of all assigned forces, to include organizing and employing forces to carry out assigned missions, and providing forces in support of other unified commands. USCINCTRANS will exercise COCOM through the TCCs. USCINCTRANS will direct AMC, MSC, and MTMC to perform missions and related responsibilities as noted in paragraphs C.5., C.6., C.7., and C.8. of this chapter, or as may be necessary to carry out USCINCTRANS' assigned missions.

(2) Apply apportioned/allocated strategic mobility resources as directed by the National Command Authorities (NCA).

(3) Prescribe procedures for the submission of transportation requirements by the DoD Components to USCINCTRANS.

(4) Provide management support for Service-unique or theater-assigned transportation assets, to include prepositioned ships, to the secretaries of the military departments and the commanders of unified commands at the direction of the SECDEF, or upon request of the Service Secretary or Commander in Chief (CINC) concerned.

(5) Develop, prioritize, and make recommendations through the Joint Chiefs of Staff (JCS), to the secretaries of the military departments and the Under Secretary of Defense for Acquisition on the capability, capacity, characteristics, design, and other requirements for mobility assets needed to execute DoD common-user transportation and strategic mobility objectives. Identify and support them as programming requirements along with capital investment strategies via the Planning, Programming, and Budgeting System (PPBS).

(6) Establish and maintain relationships between the DoD and the commercial transportation industry (in coordination with the Department of Transportation (DoT), Federal Aviation Administration, and the National Transportation Safety Board)- to promote the seamless transition from peace to war and improve interfaces between the DoD and industry.

(7) Manage the Defense Business Operations Fund Transportation (DBOF-T) financial operations to include programming, budgeting, accounting, and reporting. Provide guidance for standardization of rates, regulations, and operational policies and procedures.

(8) Develop and implement, in coordination with the military departments, DBOF-T manpower management policy to maintain USCINCTRANS' visibility and adequate control of common-user transportation manpower and personnel assets. Establish procedures to program, account for, and document DBOF-T military and civilian manpower and personnel. Assess functional impact of proposed manpower increments and decrements to the common-user transportation functions and recommend changes through the CJCS in accordance with DoD Directive 5158.4.

(9) Control assigned funds made available from the National Defense Reserve Fleet (NDRF) for operations, maintenance, and lease of national defense sealift vessels operated under the DBOF-T.

(10) Review and analyze Service proposed organizational and mission changes within the TCCs that impact on the ability of USCINCTRANS to carry out assigned responsibilities.

(11) Ensure the effective and efficient use and control of U.S. Government-owned or commercial strategic mobility resources and capabilities available to the DoD.

(12) Coordinate and implement, through the TCCs, transportation and acquisition policy, and ensure peacetime and wartime procedural compatibility. Assume financial responsibility through the management of the DBOF-T account, and participate in acquisition planning, monitoring, and oversight of TCCs' procurement execution as outlined in USTRANSCOMR 110-5, Acquisition Oversight Group. Develop acquisition strategies for execution by the TCCs, as necessary, to accomplish USCINCTRANS' missions. Excluded from these procedures are responsibilities specifically reserved to the Head of the Contracting Activity.

(13) In support of Service heads of an agency, take action to facilitate resolution of USTRANSCOM-unique requirements related to the procurement of transportation services.

(14) Coordinate the forecasting and execution of validated transportation requirements on behalf of the DoD in both peace and war, to include channel approval. Advise the Joint Staff and other DoD Components when there is insufficient capability to meet requirements and make recommendations for appropriate actions to alleviate the shortfall.

(15) Disseminate necessary information to the DoD and Service authorities to facilitate the smooth flow of programming requirements, transportation movement requirements, and other pertinent information to ensure effective transportation operations within the DoD.

(16) With the approval of the SECDEF as required, and in accordance with memoranda of understanding with DoT, augment, as necessary, the strategic mobility capability by activating strategic reserve or mobilization programs, such as Civil Reserve Air Fleet (CRAF), Ready Reserve Force (RRF), SRP, and the Contingency Response Program (COPE). Develop policies, requirements, concepts, and procedures, and provide direction and oversight for the CORE Program, CRAF, SRP, and other established mobilization programs as assigned.

(a) Upon approval of the SECDEF and in coordination with the Secretary of Transportation (SECTRANS), USCINCTRANS will activate the RRF to meet operations/contingencies/CJCS exercises, or as prudent, take advance action to coordinate and plan with the Maritime Administration (MARAD) the possible RRF activation in anticipation of actual requirements. When military operations require civil shipping support, advise MARAD activation of the SRP is under consideration and request MARAD prepare an economic impact statement. Forward a recommendation to SECDEF, and transmit for signature, a proposed memorandum to the SECTRANS, requesting concurrence in the activation of the SRP. Direct MSC to arrange with ship operators for the acquisition of particular ships upon approval of SRP activation.

(b) Activate, with concurrence of the SECDEF, any CRAF stage or segment to fulfill commercial air augmentation of DoD's airlift fleet.

(c) Recommend, through the SECDEF, in coordination with the SECTRANS, necessary Presidential action to enable requisitioning of ships in accordance with 46 App. U.S. C. 1242, and 50 U.S. C. 196.

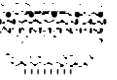
(17) Serve as the principal DoD focal point with MARAD on RRF issues, to include fleet composition, activation, maintenance, and readiness standards in accordance with applicable memoranda of understanding and/or agreements.

(18) Monitor and evaluate Service readiness programs for active and reserve component units which support USCINCTRANS' missions.

(19) Coordinate with the unified commands for the protection of USTRANSCOM assets, host nation transportation, negotiate/review international support agreements, and other related support to USTRANSCOM forces.

(20) Within mission responsibilities, maintain oversight of those dockets, proposals, and notices of federal, judicial, state, municipal or other U.S. Government agencies and commercial entities on rates and services that may affect military transportation and traffic management needs and authorities. Alone *or* through the components, represent the DoD, or coordinate with appropriate DoD or other U.S. Government agencies on legislative, legal, or regulatory issues as necessary to protect or promote DoD transportation interests in accordance with DoD Instruction 4500.17, Proceedings Before Transportation Regulatory Bodies.

(21) Negotiate and consummate support agreements, assignments, and delegations of functions and authority as required in accordance with DoD Instruction 4000.19, Interservice, Interdepartmental, and Interagency Support, and act as the point of contact for operational agreements within the Defense Transportation System (DTS).



(22) Nominate the chairperson of the Transportation Committee of the Defense Acquisition Regulatory Council. The Transportation Committee chairperson manages the formulation and evaluation of proposed transportation acquisition policy for inclusion in appropriate acquisition regulations.

(23) Conduct deliberate and execution transportation planning for DoD Components in accordance with the Joint Strategic Planning System (JSPS) and the Joint Operation Planning and Execution System (JOPES).

(24) Coordinate and provide worldwide JOPES training in conjunction with service schools.

(25) Act as facilitator for all meteorological and oceanographic data used in deliberate and execution planning conducted in accordance with the JSPS and JOPES.

(26) Integrate, in coordination with the DoD Components and the transportation industry, the DoD transportation-related command, control, communications, and computer systems (C4S) by establishing the Global Transportation Network (GTN). USTRANSCOM will coordinate and provide worldwide Global Transportation Network (GTN) training.

(27) Promote the development, production, and fielding of transportation and C4S that enhance the effectiveness of the DTS. and establish C4S requirements baseline and validate emerging C4S requirements to ensure integration and efficiency of developing systems with existing systems.

(28) Act as the DoD administrator for all transportation data to ensure automated systems that support the DTS are compatible and/or interoperable in support of Corporate Information Management (CIM) goals and objectives. Establish and coordinate transportation data standards and protocols, and provide transportation data for the logistics portion of the Defense Data Repository System.

(29) Serve as the program manager for Defense Transportation Electronic Data Interchange.

(30) Serve as DoD single manager for intertheater medical regulating. Conduct Continental United States (CONUS) medical regulating by exercising authority, direction, and control over the Global Patient Movement Requirements Center. Provide the systems, policies, and procedures to regulate patients into other theaters from combat theaters. Maintain, train, and deploy as needed, medical regulating teams (Category A reservists). Reengineer "a centralized command and control system for global patient

movement integrating separate theaters and processes as well as offering patient by-name in-transit visibility, one stop patient movement reporting for customers, and decentralized control to supported CINCS.

(31) Serve as the principal focal point to develop, coordinate, and execute a DoD strategy for production of transportation intelligence to satisfy strategic mobility requirements; develop DoD standards for transportation intelligence products, and coordinate the transportation intelligence production efforts of other organizations under the Distributed Production Program. Produce transportation intelligence in support of USTRANSCOM'S and components' mission planning and execution.

(32) Propose DoD intermodal system policies for SECDEF approval and prescribe procedures for implementation. Advocate DoD intermodal system programs that will optimize strategic mobility.

(33) Provide direction and oversight for the Joint Logistics Over the Shore Program.

(34) Act as lead-agent for transportation publications as assigned by the CJCS or SECDEF.

(35) Establish and operate the Joint Transportation CIM Center to improve the efficiency and effectiveness of the DTS through the application of functional process improvement, and the central direction of transportation-related information systems development and migration.

(36) Serve as the DoD advocate to incorporate effective transportation engineering techniques and characteristics into DoD transportation processes, equipment, and facilities.

(37) In coordination with other appropriate agencies, provide direction and oversight for all matters dealing with the transportation of hazardous material.

(38) Provide direction and oversight of the commercial passenger airlift management and other quality control programs affecting transportation operations.

(39) Perform continuing analysis of the DTS to improve the quality of service to the customer. Change procedures to enhance customer service, and when appropriate, make recommendations to the Joint Staff and SECDEF for policy changes.

(40) Designate, in consultation with the Services, CONUS sea and aerial ports of embarkation/debarkation for deploying/redeploying forces and sustainment during planning and execution. Make recommendations to the theater commanders for designation of OCONUS sea and aerial ports of debarkation and/or embarkation for redeploying and/or deploying forces and sustainment during planning and execution.

(41) Establish Command Arrangement Agreements with the unified commands and enter into Memoranda of Agreement (MOA)/Memoranda of Understanding (MOU) with other agencies to execute USCINCTRANS' missions.

(42) Provide operational reports as required by DoD Instruction 4100.31, Reports on Single Manager Operations.

(43) Communicate and coordinate directly with all DoD Components and with other departments and agencies of government in matters relating to the USCINCTRANS' missions.

(44) Serve as DoD focal point for all international cooperative airlift agreements.

(45) Furnish, through the CJCS, for SECDEF approval, changes to DoD transportation policy.

(46) Perform other missions as directed by the SECDEF.

5. Commander of Air Mobility Command (AMC) will:

a. Act as single manager, on behalf of USTRANSCOM, for airlift, intertheater interface, intertheater and CONUS aeromedical evacuation, aerial refueling support and support services to the DoD Components as required by USCINCTRANS.

b. Be responsible for all airlift procurement, negotiation, and serve as the focal point to industry for airlift matters.

c. Establish the size of passenger groups and the size of release unit cargo, in conjunction with USTRANSCOM and affected DoD Components.

d. Prepare short-range and long-range forecasts of strategic air transportation requirements and match them with capabilities for DoD, based on an evaluation of requirements.

e. Procure all commercial air mobility services. Administers and negotiates Air Service City Pairs Contract in conjunction with General Services Administration (GSA) and in coordination with DoD components.

f. Administer and execute the CRAF program. Recommend to USCINCTRANS the activation of CRAF to include required stage(s) and/or segment(s) required to meet airlift/aeromedical requirements. Prepare required documentation to activate the CRAF, as appropriate, Chapter 443 Aviation Insurance. Request Secretary of the Air Force Indemnification Program activation, and any waivers deemed appropriate. Monitor and manage AMC assigned missions of these forces upon activation.

g. Perform capability inspections necessary to certify air carriers for the safe movement of DoD cargo and passengers. Interface, as required, with other Federal Agencies to determine civil air carrier eligibility and suitability to provide appropriate service.

h. Operate a worldwide passenger reservation system for all international travel via applicable AMC transport aircraft and commercial contract airlift.

i. Provide USCINCTRANS information, as requested, on the availability of AMC organic and controlled commercial strategic air mobility capability.

j. Serve as DoD focal point for all international cooperative airlift agreements.

k. Provide host support for USTRANSCOM, including specialized contracting and personnel support.

l. Command and operate, or arrange for operation of, common-user aerial ports/air terminals within CONUS or OCONUS based on agreements with the theater commanders, to include contracting for terminal services.

m. Act as the sole negotiator within CONUS with commercial firms on rates and other matters incidental to air transportation of freight.

n. Provide USCINCTRANS information on the availability of AMC-owned and AMC-controlled commercial air mobility capability.

o. Act as single point of contact with commercial airline industry for USTRANSCOM, effective 1 January 1994, for procurement of DoD domestic and international airlift services.

6. Commander of Military Traffic Management Command (MTMC) will:

a. Provide freight and passenger traffic management services, common-user ocean terminal support, and transportation engineering support to the DoD Components as directed by USCINCTRANS. Provide rates (other than intermodal rates including ocean rates), routing, and performance quality control.

b. Negotiate rates and other matters incidental to surface transportation of freight within CONUS and, as directed by USTRANSCOM, intermodal rates.

c. Administer the worldwide traffic management aspects of the DoD Personal Property Shipment and Storage Program, as directed by USTRANSCOM. Administer the DoD Privately-Owned Vehicle Import Control Program. Act as the sole negotiator, worldwide, with commercial firms on rates and other matters incidental to storage services for all-personal property.

d. Command and operate, or arrange for operation of, common-user ocean terminals within CONUS, or OCONUS based on agreements with the theater commanders, to include contracting for terminal services.

e. Control, manage, and maintain the Defense Freight Railway Interchange Fleet, required to supplement the capability of commercial transportation carriers.

f. Administer the car rental program. Provide passenger traffic management services and commercial carrier quality assurance.

g. Administer the DoD Worldwide Cargo Loss and Damage Reporting Analysis System.

h. Provide ocean cargo booking for the DoD Components and perform duties as the Administrative Contracting Officer (ACO) and Contracting Officer's Representative (COR) for sealift cargo for the DoD Components under authority delegated-by -- Commander, MSC.

i. Arrange for movement of DoD-sponsored surface export cargo and act as the ocean cargo clearance authority in accordance with DoD 4500.32-R, Military Standard Transportation and Movement Procedures (MILSTAMP).

j. Serve as the USTRANSCOM agent for highways, pipelines, ports, and railroads for national defense, and administer other modal national defense programs as directed by the SECDEF.

k. Provide operational management of defense intermodal common-user containers and establish a worldwide DoD surface container management and control system.

1. Administer and execute the CORE Program. Recommend to USCINCTrans the activation of CORE Program, as appropriate.

m. Provide USCINCTrans information on the availability of MTMC-controlled commercial mobility capability.

n. Prepare forecasts of ocean and maritime common-user transportation services based on the requirements of the DoD Components.

o. Consolidate normal shipper service and unified command surface transportation requirements and provide these to MSC. During contingency or wartime, assist USCINCTrans with the clarification and consolidation of surface requirements from supported unified commanders.

p. Act as single point of contact to DoD customers for USTRANSCOM on air movement require-merits; effective 1 January 1994, except in those cases where DoD Components elect to use Special Assignment Airlift Mission (SAAM), CTO for group routings, or Joint Operations Planning and Execution System (JOPES)-arranged airlift.

q. Assists AMC in administering the Contract City Pairs Program. Accepts changes, additions, or deletions of City Pairs from transportation offices and forwards recommendations to AMC for addition or deletion to new contract requirements.

7. Commander of Military Sealift Command (MSC) will:

a. Provide, ocean transportation and intermodal transportation including ocean movement and support services to the DoD Components as directed by USCINCTrans.

b. Provide USCINCTrans and MTMC information on the availability and status of ships in the government-owned and MSC-controlled fleet, including chartered commercial ships.

c. Negotiate ocean rates and, as directed by USTRANSCOM, intermodal rates; procure ships and related services as required to meet DoD ocean and delegated intermodal transportation requirements. Delegate full ACO and COR duties to the Commander, MTMC.

d. Administer and execute the Sealift Readiness Program (SRP), exercise oversight of the RRF in concert with MARAD, exercise oversight over ships requisitioned, and exercise operational control over those mobilization forces on behalf of USCINCTrans.

e. Recommend to USCINCTrans activation of the RRF; the SRP; requisitioning of U.S.-owned ships; or the acquisition or activation of foreign ships or other established mobilization programs, as appropriate, in accordance with 50 U.S.C. 196, and DoD Directive 4140.1, Materiel Management Policy (P&L).

(1) When activation is under consideration, MSC, based upon information provided by the JCS/CINCs through USCINCTrans, will inform MARAD of actual or projected requirements for RRF ships or requisitioning. When directed by USCINCTrans, MSC will request that MARAD activate required RRF ships. Ships will be transferred from MARAD to MSC at activation.

(2) RRF activation, in accordance with applicable law, is authorized under the following criteria:

(a) To meet a need for sealift capacity which can only be satisfied by a ship in the RRF, subject to conditions contained in the DoD and DoT memorandum of agreement.

(b) To support deployment, sustainment, redeployment, and other transportation requirements of U.S. armed forces in military contingencies.

(c) In support of CJCS exercises.

(d) For civil contingency operations upon orders from the NCA.

(e) Testing for readiness and suitability for mission performance.

(f) Activation in connection with a transfer.

(3) Ships activated in accordance with the above shall not be in competition with, or substitute for, or displace privately-owned U.S. flag vessels.

(4) MSC, in conjunction with USTRANSCOM, will determine the RRF ship(s) to be used to support the customer's lift requirements based upon availability, suitability, cost, and other factors. Ship activation dates will be a part of the selection process used to ensure different ships are activated. MSC will coordinate with MARAD for the activation of requested ship(s).

(5) The requirement to activate RRF shipping to test for readiness and operational performance will be considered in the determination of ship activation for use in a contingency deployment or an exercise. Periodic activation is required to ensure ships are able to meet their breakout schedules and to enhance the readiness of the RRF. MSC will coordinate with MARAD to preclude the activation of the same vessel repeatedly and to ensure the RRF Activation Plan is followed.

(6) When activating ships, USTRANSCOM and MSC will determine the type of ship best suited to complete a mission by utilizing factors discussed in paragraphs 7.e.(2)(b), (c), (d), and (e) of this chapter, and known funding constraints. When activating RRF ships, MSC will use the RRF Activation Plan and lift requirements to decide which ship(s) will be nominated to support an operation, mission, or exercise.

(7) Upon Presidential approval of authority to requisition ships, and when directed by USCINCTRANS, MSC will request that MARAD requisition specific ships, which will be transferred from MARAD to MSC after they are requisitioned.

(8) MSC will notify ship owners which of their vessels are being considered for call up under the SRP. When directed by USCINCTRANS, MSC will arrange for acquisition of particular ships with ship operators while keeping MARAD informed.

(9) In coordination with MARAD, MSC will notify ship owners which of their vessels are being considered for requisitioning.

f. Act as the USTRANSCOM scheduling authority for ocean transportation (sealift) ships to support DoD requirements.

g. Act as DoD agent, on behalf of USTRANSCOM, for procurement of intermodal surface containers for common-user service supporting those DoD Component requirements and capability assessments coordinated through MTMC.

h. Study, analyze, and recommend requirements for ocean transportation systems.

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i. Approve stowage plans and their implementation to ensure seaworthiness of the ship, safety of the cargo, and efficient use of ship space.

j. Billet and exercise control of all passengers aboard MSC ships. Administrative control may be exercised by the Services concerned. Assignment of super-cargo personnel will be managed by MSC in coordination with MTMC.

k. Coordinate MSC operations with appropriate port authorities.

l. Promote the requirements, development, protection, and fielding of C4S to support in-transit visibility for ocean transportation and intermodal transportation.

8. Transportation Component Commands (TCCs) (AMC, MTMC, and MSC) will:

a. Take all required actions within law, executive order, and regulation to support USCINCTrans in executing these assigned missions.

b. Ensure the effective and efficient use of USTRANSCOM controlled and commercial transportation services for the DoD.

c. Prepare recommendations for USCINCTrans on the “design, specifications, and equipping of strategic mobility assets. In collaboration with appropriate government agencies, study, analyze, and recommend improvements in strategic mobility systems.

d. Develop, establish, and operate data systems, within the technical and functional parameters and standards established by USCINCTrans, to integrate DoD transportation information worldwide and provide data for the DoD Components.

e. Manage DBOF-T activities, incur obligations and costs as necessary to perform the activity mission, prepare and submit DBOF required transportation financial reports to USCINCTrans/Office of the Secretary of Defense (OSD), and identify to USCINCTrans any impediments to achievement of performance cost goals.

f. Submit to USCINCTrans for coordination and analysis, any proposed major organizational or manpower changes affecting DBOF-T functions or that would result in activity closure or reduction-in-force of civilian personnel.

g. Identify the split between common-user transportation and Service-unique manpower assets in coordination with USTRANSCOM and the military departments. Identify common-user (DBOF-T funded) manpower and assigned personnel with discrete Program Element Code (PEC) or other agreed upon coding established and controlled through USTRANSCOM. Plan, program, budget, account for, and maintain manpower authorization documents for DBOF-T funded manpower. Coordinate all DBOF-T funded manpower adjustments with USCINCTrans. Notify USTRANSCOM of any Service-levied manpower or personnel ceilings, constraints, or restrictions impacting DBOF-T assets.

h. Submit acquisition packages for procurement of USTRANSCOM-related transportation services and equipment to USTRANSCOM for review and coordination, as directed in USTRANSCOMR 110-5, Acquisition Oversight Group.

i. Develop and submit DBOF-T program and budget submissions and associated reports to USCINCTrans in accordance with established procedures.

j. Notify USCINCTrans, in accordance with established procedures, of the receipt of, or initiation of, any claim by or against a contractor in excess of \$1 million.

k. Submit to USCINCTrans, for forwarding to higher headquarters, all prepared statements and supporting material for congressional hearings and proposed legislative packages. Submit to USCINCTrans copies of responses to congressional inquiries relating to common-user, DTS initiatives.

1. Submit to USCINCTrans, for forwarding to higher headquarters, all prepared responses to audit reports relating to common-user, DTS issues. Report to USCINCTrans all DTS-related internal control weaknesses identified under DoD Directive 5010.38, Internal Management Control Prom-am.

m. Recommend to USCINCTrans policies and programs on the effective acquisition of freight and passenger transportation services from all modes of transportation within CONUS and OCONUS.

n. Review and analyze such proposals, notices, decisions, regulations, laws, etc., of federal, state, and local agencies, courts, legislatures, and commercial entities that affect USCINCTrans' mission.

o. Provide program and budget submissions to the military departments for strategic mobility requirements in accordance with established procedures. Keep USCINCTrans informed of the status of these requirements while Service programs are under development and after completion of their Program Objective Memoranda.

p. Review, analyze, and submit recommendations to USCINCTrans on Command Arrangement Agreements.

q. Perform strategic deployment analysis of transportation systems. Analyze constraints and capabilities of DTS modes and subsystems that support strategic mobility. Coordinate with other DoD Components, where appropriate, on installation outload capability and enhancement programs.

r. In coordination with USTRANSCOM, develop MOA and MOU and other similar documents necessary to formalize commitments of transportation services within the limits of the policies prescribed by this Regulation. Examine all such documents to bring them in compliance with the Regulation and, where appropriate, submit them to USCINCTrans for approval prior to final signature.

s. Provide deliberate and execution planning support to USTRANSCOM to ensure effective and efficient use and control of transportation assets and services.

t. Provide USCINCTrans with copies of internal regulations concerning the acquisition of transportation services. Coordinate with US CINCTrans all changes, revisions, and new internal regulations which would either require subsequent action from USCINCTrans or which would supplement specific USCINCTrans guidance previously received.

u. Provide recommendations for and information pertaining to diversions of cargo, personal property, and passengers within the DTS. Diversions will be made only with concurrence of the affected shipper service, agency, or CINC.

v. When designated, develop and publish transportation publications as assigned by USCINCTrans.

w. Serve as the USTRANSCOM point of contact for the establishment, amendment, or clarification of rules and regulations of the regulatory bodies governing safe and secure transportation of explosives and other hazardous material.

x. Inform USCINCTrans of Service-assigned missions.

y. Perform other mission tasks as directed by USCINCTrans.

9. Area, Activity, or Installation Commander (or their delegated representative(s)) will appoint a military member or civilian employee as TO/Installation Transportation Office (ITO) to execute DoD traffic management policy and procedures to obtain transportation services. The appointed TO will be a fully trained and equipped member of the activity or installation commander's technical staff. Appointment will be accomplished by special order of the area, activity, or installation commander in accordance with regulations of the military departments concerned.

10. Transportation Officer (TO) will:

a. Provide efficient, responsive, and quality transportation services within the assigned geographic area of responsibility and ensure compliance with governing laws, directives, and regulations.

b. Provide technical direction, management, and evaluation of the traffic management aspects of the DoD transportation movement program on a worldwide basis, subject to the overall guidance, policies, and programs established by USTRANSCOM and DoD Components.

(1)- Prepare and edit travel and shipment documentation to ensure quality data and timely submission to support total movement business processes.

(2) Support contingency, mobility, natural disaster, and humanitarian relief requirements.

c. Act as a contracting officer's representative (COR), alternate COR, or ordering officer when commercial travel offices and other related traffic management functions are contracted.

d. Appoint one or more military members, civilian employees, or contractor personnel as transportation agent (TA) to assist the TO in his/her responsibilities.

Contractor personnel may not be appointed as TA to perform any function involving the obligation or expenditure of government funds. This may be accomplished by letter to be retained in the transportation office. Service-unique procedures may require the TOS to request transportation agents be appointed by their commander.

11. The Mobility Officer is the person(s) designated or appointed for planning, coordinating, and/or executing mobility operations for assigned or supported units. Responsibilities are further covered in DoD Component regulations.

12. The Departure/Arrival Airfield Control Group, Port Support Activity, Beach and Terminal Operations, Tanker Airlift Control Element will act as a focal point between the unit requiring movement and the arrival and departure point activity at the Point of Embarkation (POE) and Point of Debarkation (POD).